

## DISCLOSURE TO THE CUSTOMER AND TO THE SUPPLIER

MQ29-PQ01-8.2 (7.2) Rev.00 dated 09/11/2021

Pursuant to articles 13 and 14 of EU Regulation 2016/679, Angelantoni Industrie S.r.l., with registered office in Cimacolle 464, Massa Martana (PG), as Data Controller of the personal data processed to execute the agreement, is required to provide the information below.

Without prejudice to the definitions contained in art. 4 of European Regulation 2016/679 (hereinafter, GDPR), to which we make full reference, we refer to the definitions below for the purposes of the information herein:

**Processing:** any operation or set of operations, carried out with or without the aid of automated processes and applied to personal data or to a set of personal data, such as the collection, recording, organization, structuring, retention, adjustment or modification, extraction, consultation, use, communication by transmission, dissemination or any other form of making data available, comparison, interconnection, limitation, deletion and destruction;

**Personal data:** any information concerning an identified or identifiable natural person ("data subject"); a natural person is identifiable when they can be identified, directly or indirectly, with specific reference to an identifying element, such as the name, an identification number, location data, an online identifier or to one or more characteristic elements of physical, physiological, genetic, mental, economic, cultural and social identity;

**Sensitive data:** personal data revealing racial or ethnic origin, political opinions, religious beliefs or trade union membership, as well as genetic data, biometric data intended to uniquely identify a natural person and data relating to the natural person's health and sexual orientation;

**Anonymous data:** data that cannot be associated with any identified or identifiable data subject, either originally or after processing;

**Data subject:** natural person to whom personal data refer;

**Data Controller:** natural or legal person, public authority, service or other body which, individually or jointly with others, establishes the purposes and means of the personal data processing, including security issues;

**Data Processor:** natural or legal person, public authority, service or other body which processes personal data on behalf of the data controller;

**Person in charge of the processing:** natural person duly authorised, by the data controller or by the data processor, to carry out processing operations;

The principles of lawfulness, correctness and transparency shall apply to the processing of personal data. Personal data shall be collected for specific, explicit and legitimate purposes (limitation of purpose) and shall be appropriate, relevant and limited with respect to the purposes for which they are processed (data minimisation). Data shall always be updated and accurate and stored for a period of time that does not exceed the time required for the pursuit of the data controller's purposes (limitation of data retention), after which they shall be deleted. Finally, they shall be processed by adopting any appropriate security measures aimed at guaranteeing their integrity and non-accessibility by unauthorised third parties (integrity and confidentiality).

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### 1) Purpose of processing and legal basis.

The personal data covered by the agreement entered into by the customer/supplier with the data controller and the relevant e-mail and telephone contact details, belonging to the persons acting on their behalf, are the data processed.

The personal data covered by the agreement entered into by the parties are processed even for purposes deriving from the implementation of legal obligations of an administrative, accounting and tax nature, as well as for evidence in legal proceedings.

Therefore, the legal basis of the processing lies in the need to fulfil the obligations covered by the agreement and to fulfil the obligations of the aforementioned data controller. Besides the data controller's legitimate interest to have evidence in order to institute legal proceedings or to defend itself in case of legal proceedings.

### 2) Data recipients and data communication. Data transfer to a non-European country.

The personal data belonging to the customer/supplier and to the persons acting on their behalf may be disclosed to third parties who have contractual relationships with the data controller for the purposes indicated in point 1) above.

Specifically, banks in charge of payments; public or private entities for the implementation of tax and accounting obligations; suppliers and professionals who carry out consultancy services and other activities supporting those of the data controller.

Communication of the aforementioned data is necessary for the correct and complete execution of the agreement between the customer/supplier and the data controller and, more in general, to fulfil all the obligations required by law (specifically, of an accounting and tax nature).

The customer/supplier's personal data can be disclosed to parent companies, affiliates and subsidiaries and to subjects that the data controller appointed as data processors or sub-processors, pursuant to art. 28 GDPR.

### **3) Data retention.**

The data processed for the purpose of executing the agreement with the customer/supplier shall be deleted as soon as they are no longer necessary for its implementation, unless there is a legitimate interest of the data controller to use them in order to maintain commercial relations between the parties and to offer products or services of the same type as those covered by the agreement.

Data shall be kept for a 10-year term provided for by law, for administrative-accounting purposes and for tax reasons. For evidence purposes, data shall be kept for a statute of limitations period of 10-years, envisaged to assert any contractual liability.

### **4) Access rights.**

Articles 15 to 22 of the GDPR give the data subjects the right to exercise specific rights.

Art. 15 gives data subjects the right to access their own personal data and obtain a copy. The right to obtain a copy of the data must not infringe the rights and freedoms of others.

Through a request for access, data subjects have the right to obtain confirmation from the data controller regarding whether or not personal data relating to them are being processed, and to be informed of the purposes and categories of data processed, of any third parties to which data are disclosed, and whether or not data are transferred to a non-European country with appropriate guarantees. Furthermore, data subjects have the right to know the retention time of their personal data.

### **5) Other rights.**

With respect to their personal data, data subjects have the right to request rectification of inaccurate data, integration of incomplete data and deletion (right to be forgotten) under the conditions pursuant to art. 17 of the GDPR, the limitation of processing, data portability and the right to object, for any reasons connected with their specific situation, to an automated procedure. Any rights may be exercised by sending an e-mail to the data controller's address [privacy@angelantonilifescience.it](mailto:privacy@angelantonilifescience.it), or by ordinary mail to the address of its registered office in Cimacolle 464, Massa Martana (PG).

The data controller may need to identify the data subject by requesting a copy of an identification document.

An answer will be provided with no delay and, in any case, within one month of the request.

### **6) Complaint to a supervisory authority.**

Should the customer/supplier deem that the processing of its personal data violates the provisions in the regulation, they have the right to lodge a complaint with the supervisory authority of the Country in which they reside or work or in which the violation occurred, pursuant to art. 77, GDPR.

Should the customer reside or work or should the violation occur in Italy, the complaint must be lodged with the Authority for the Protection of Personal Data located in Rome.

**Date** \_\_\_\_\_

***The Data Controller***

The customer / supplier for acknowledgment

The Customer / The Supplier